



Dear Families,

We are excited to be working with FACTS Management Company again this year.

EXISTING FAMILIES

All existing students have been re-enrolled into the FACTS Management Company based on your current information. If your payments or account information needs to be updated, please log into FACTS and update your information. Once you have filled out the registration forms in the school office, we will enter your tuition information and any scholarships you may have received.

NEW FAMILIES

To enroll in FACTS, please click on this link to get to the facts website:

<https://online.factsmgt.com/signin/3Z32Q>.

You will need to set up your account. Once you have enrolled with your pertinent information, you will be a "pending" family. **At that time, we at Sacred Heart will enter your tuition information, including any scholarships you may have received.**

1. You may choose either the **1st or 15th** of each month as your payment date. Automatic payments can be made from a checking or savings account or from a variety of credit cards, if applicable. *(There will be a 2.75% fee for credit card usage)*
2. You may choose one of the following payment plans:
 - a. Pay in full in July - \$0 enrollment fee
 - b. Pay in 2 installments (September & April) - \$10 enrollment fee
 - c. Pay in 11 monthly installments (August thru June) - \$45 enrollment fee
3. Peace of Mind Insurance: FACTS offers this optional benefit for only \$17 per year per family. In the event of death of the Responsible Party or spouse, the remaining tuition balance owed for the current school year is paid to the school.

If you have any questions, please do not hesitate to contact me.

May God Bless you and your family.

Tammy Houser, Bookkeeper
Sacred Heart Parish